Attendance.

To attend school regularly is a legal requirement. Students with poor attendance struggle to achieve their potential academically as well as having a detrimental impact on the social and emotional development of young people. Good attendance is a habit for life long learning.

Attendance categories:

Category and colour coding	% attendance	There are 365 days in a year You should spend 190 days at school a year This means there are 175 days to go shopping, enjoy time with friends and family, enjoy holidays and other appointments.
100%	Excellent	Perfection!
96%	Good attendance	At 96% attendance there is the equivalent of 7 days off school over a full school year.
93-95%	Could be better	We are worried about the amount of school missed. Tutors can help students organise the catch up of missed work. At 94% attendance 11 days of school is missed over a full school year - that is 60.5 hours of teaching plus any homework!
90-92%	Poor attendance	Poor attendance can really affect academic progress at school, but also confidence and sometimes friendships. At 92% attendance 15 days of school has been missed over a year - that is 82.5 hours of teaching plus any homework.
Below 90%	Persistently absent	Regular school attendance is a legal requirement At 90% attendance one month of school is missed over a year.

There are unfortunate circumstances (illness etc) which result in students missing school. We are here to support students to catch up but you should be aware that it is not easy for students and being behind impacts on student's confidence and happiness at school. Talk to your child's tutor if you are worried about learning gaps caused by any absence.

Punctuality

Being punctual is a lifelong habit. A student with a poor punctuality record is not only missing out on learning themselves but is disrupting the learning of others.

Excellent punctuality	There are no recorded lates to school or lessons
Good punctuality	Lateness to lesson or school is very rare
Could be better	Most weeks there is a lateness recorded to either school or lessons.
Poor punctuality	Frequently late to school or to lessons (typically more than once a week)
Persistent lateness	Frequently late to school or to lessons (typically more than five a week)

Whole School Expectations Grade - awarded by tutor

Grade 1 student:	T1.1 Is a positive role model at all times - is ready, respectful and safe T1.2 Participates fully in tutorials and focus days embracing new learning opportunities fully. T1.3 Has only praise notes and no negative concerns on classcharts T1.4 Is actively involved in the wider school life. T1.5 Is making good progress in all subjects.
Grade 2 student :	T2.1 Displays behaviour that meets expectations at all times, being ready, respectful and safe T2.2 Participates fully in tutorials and focus days. T2.3 Has a large number of praise notes and negative concerns on classcharts are very rare T2.4 Has been involved in the wider school life from time to time. T1.5. Is making good progress in most subjects
Grade 3 student :	T3.1 Displays behaviour that can fall below expectations at times, is not always ready, respectful and safe. T3.2 Participates in tutorials and focus days but not always in line with ability. T3.3 Has a large number of negative concerns on classcharts T3.4 Rarely involved with wider school life T3.5. Is making good progress in only a few subjects
Grade 4 student :	T4.1 Displays behaviour that is often below expectations. Frequently fails to be ready, respectful and safe. T4.2 Does not participate well in tutorials and focus days. T4.3 Has a large number of negative concerns on classcharts T4.4 Does not engage in wider school life T4.5. Is not making progress in most subjects.